

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of June 29, 2026

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Colleen Lukoff at 5:32 p.m., at the Oak Hill Memorial Park office. Present were Trustees, Sharon Disney, and Mark Loscher. A quorum was present. Also, present was NCCD's Administration Manager, Kelly Swales, and General Manager Edward Serna.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Baron Willis from San Diego LAFCO was in attendance to greet the Trustees and ask if there was anything he could help the district with.

Minutes:

A motion was presented by Trustee Disney, seconded by Trustee Loscher to approve the minutes of the June 1, 2026, Regular Board meeting.

The motion passes with 3 Aye votes.

Ayes:	3	Trustees, Lukoff, Disney, and Loscher
Abstained:	0	
Absent:	2	Trustees, Lochridge and Nowlin
Recused:	0	

District Orders and Certificates:

The Board ratified all certificates for May 2026. District orders/Warrants and signed checks as needed.

Trustee Lochridge arrived and joined the meeting at 5:37 pm.

Correspondence:

The district received one correspondence for the month of May 2026 from Greg Gomolka. The correspondence asked the Board to consider approving a non-authorized headstone made from architectural glass for a loved one.

Following a discussion, a motion was presented by Trustee Loscher and seconded by Trustee Lochridge to deny this request, only granite and bronze headstones are allowed.

The motion passes with 3 Aye votes.

Ayes:	3	Trustees, Disney, Lochridge and Loscher
Abstained:	1	Trustee, Lukoff
Absent:	1	Trustee, Nowlin
Recused:	0	

Financial Report:

The board reviewed the Financial Report for the month of May 2026. Positive sale trends continue for the fiscal year.

Investment Report:

The District did not have any investment activity for the month of May.

Continuing Business:

There are no updates to discuss regarding the Welcome Center & Donation Project, information is still being gathered.

The Board reviewed renderings of the new proposed restrooms at Oak Hill Memorial Park.

There are no updates on the Oak Hill water well project.

Permits to remove the hazardous materials from the house at Oak Hill Memorial Park were received and contractors will begin this work in July.

New Business:

The GM recommended that the district liquidate the Stifel Endowment Care Interest fund (\$321,667.22) and the EverBank Investment (PN Interest \$283,284.07) and transfer the Endowment Care Interest County Fund (311,000.00) to the Capital Outlay Fund to help pay for the projects at Oak Hill Memorial Park including the restroom project, water well house pump & power lines. Total amount to be transferred is \$915,951.29.

A motion was presented by Trustee Disney, seconded by Trustee Lochridge to liquidate these accounts as recommended.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees, Lukoff, Lochridge, Disney, and Loscher
Abstained:	0	
Absent:	1	Trustee Nowlin
Recused:	0	

The Board discussed the candidates for the CSDA Board of Directors Term 27-29 Seat C. After reviewing the letters submitted by the candidates, a motion was presented by Trustee Lochridge, seconded by Trustee Loscher to vote for Melinda Sedmak.

The motion passes with 4 Aye votes.

Ayes:	4	Trustees, Lukoff, Lochridge, Disney, and Loscher
Abstained:	0	
Absent:	1	Trustee Nowlin
Recused:	0	

Manager's Report:

The GM has been overseeing projects at both Oak Hill Memorial Park and the San Marcos Cemetery.

The GM recently organized the second annual staff training conference where the staff became certified in CPR, First Aid and AED.

There are no updates on social media accounts.

Trustee's Report:

The Board discussed potential scheduling conflicts with the next two Board meetings. Following this discussion a motion was made by Trustee Lukoff, seconded by Trustee Loscher, to change the next meeting date from July 27th to August 3rd. Additionally, the meeting scheduled for August 24th will be moved to August 31st.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees, Lukoff, Lochridge, Disney, and Loscher

Abstained: 0

Absent: 1 Trustee Nowlin

Recused: 0

The meeting adjourned at 6:45 p.m. The next Board of Trustees meeting is scheduled for Monday August 3, 2026, and will begin at 5:30 p.m. It will be held at the district office, 2640 Glenridge Road, Escondido, CA.

Prepared by:

Kelly Swales
Board Secretary