

MINUTES OF THE REGULAR MEETING
BOARD OF TRUSTEES
NORTH COUNTY CEMETERY DISTRICT
As of February 22, 2021

The meeting of the Board of Trustees of the *North County Cemetery District* was called to order by Chairperson Sharon Disney at 5:3 p.m., at the Oak Hill Memorial Park office. Present were Chairperson Sharon Disney, Trustees Tanis Brown, Steven Lochridge and Michael Ott. Trustee's Disney and Ott joined the meeting via Zoom. Trustee Disney and Ott are within North County Cemetery District (NCCD) boundaries. A quorum was present. Also present was Board Secretary Crystal Pendergrass and General Manager Edward Serna.

Pursuant to the Executive Department State of California, Executive Order N-25-20, California Governor Newsom is providing Brown Act flexibility for Public Agencies due to the COVID-19 crisis. The meeting was accessible to the public via teleconference.

The meeting began with the Salute to the U.S. Flag and the recognition of visitors.

Public input for non-agenda items; No action will be taken on non-agenda items. Speakers are limited to three minutes each.

Minutes

A motion was presented by Trustee Ott, seconded by Trustee Brown, to approve the minutes for the January 25, 2021 Meeting Minutes.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Ott, Lochridge, Disney and Brown.
Nays: 0
Abstained: 0
Absent: 0
Recused 0

District Orders and Certificates

The Board approved all the certificates. District Orders/Warrants, and signed checks as needed.

Correspondence

NCCD did not receive any correspondence for the month of January.

Financial Report

The Board reviewed the Financial Report for the month of January 2021 during the February 22, 2021 meeting. There are positive trends for the Annual Budget Forecast. The District continues to be in the black for cemetery income and expenses. The new QuickBooks were presented and explained to the board. The NCCD staff will continue to custom build report to present in future meetings.

Investment Report

The District purchased a \$65,000.00 bond with Chicago IL O’Hare INTL with San Marcos Preened money. The bond is yielding 1.704% with a maturity date of 1/1/2026.

Continuing Business

The NCCD staff did not have any updates on the Pontem, Osiris and Land Conservancy projects.

New Business

The SDRMA Board of Directors Nominations was presented to the board. The board elected not to submit any nominations.

A motion was presented by Trustee Brown, seconded by Trustee Lochridge, to pay the San Marcos well repairs invoice with Capital Outlay money in the sum of \$11,967.13.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Ott, Disney, Lochridge and Brown.
Nays: 0
Abstained: 0
Absent: 0
Recused 0

Managers’ Report

The GM reported on this month’s Activities. The monthly training is Evacuation.

The board was informed that due to the high demand of vaults/liners, Whited Inc. our provider for vaults/liners is experiencing delays and are struggling to keep up with the demand.

A motion was presented by Trustee Brown, seconded by Trustee Ott, to move to closed session.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Ott, Disney, Lochridge and Brown.
Nays: 0
Abstained: 0
Absent: 0
Recused 0

The open session adjourned at 6:53pm

A motion was presented by Trustee Brown, seconded by Trustee Ott, to move to open session.

The motion passes with 4 Aye votes.

Ayes: 4 Trustees Ott, Disney, Lochridge and Brown.

Nays: 0

Abstained: 0

Absent: 0

Recused 0

The “closed” session adjourned at 7:38pm.

Nothing to report, no actions or votes taken.

The meeting adjourned at 7:47 p.m. The next Regular Board of Trustees Meeting is scheduled for March 22, 2021, and will begin at 5:30 P.M. It will be held at the District Office, 2640 Glenridge Road, Escondido, CA.

Edward Serna
General Manager