

BOARD OF TRUSTEES REGULAR MEETING  
NORTH COUNTY CEMETERY DISTRICT  
For Monday, January 22, 2024, at **5:30** P.M.  
Oak Hill Memorial Park Office  
2640 Glen Ridge Road  
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful and cost-effective cemetery services that meet the cultural, economic, religious and social needs of the community”.

***Agenda Items May Be Addressed in A Sequence Different Then Listed.***

***Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.***

**AGENDA**

- A. Call meeting to order: Time \_\_\_\_\_
- B. Roll call:
- 1) Sharon Disney
  - 2) Steven Lochridge
  - 3) Michael D. Ott
  - 4) Colleen Lukoff
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
  - 2) Recognize visitors:
- D. Review and revision of Agenda if required.
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- If you wish to call in and address the Board, please call +1 (872) 240-3212 access code 335-043-069.
- E. Minutes: Approve the minutes of the Regular Board meeting of November 27, 2023. Page 1 - 4
- F. Ratification of electronically District Orders and Certificates
- G. Review correspondence for the month of December 2023: Page 5
- H. Review Financial Report for the month of December 2023: Page 6 - 27
- I. Review District Investment Report for the month of December 2023: Page 28 - 33
- J. Continuing business:
- 1. Land Conservancy Project Page 34 - 37
  - 2. Strategic Planning Page 38
  - 3. Luis Terrazas Niche Picture Request Page 39

K. New Business:

1. John Deere Zero Turn Mower Proposal

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L. Manager's Report:

- GM's Activities:
  - Policies – Repurchases, Volunteer Program, Lowering.
  - California Class Research
- Operations Issues:
  - N/A
- Equipment Down for repair:
  - 5 Mowers combined between both cemeteries.
- Personnel:
  - New Hires/Terminations/Retirements/Resignations: 1 resignation and 1 hire.
  - Monthly Employee Safety Training for December 2023: Employee Wellness
  - Other Miscellaneous/Unique situations at cemeteries: N/A

Calendar, Conference, and Meeting Travel Arrangements:

- CAPC Annual Conference – March 14 – 16, 2024 – Double Tree San Diego Mission Valley
- CSDA General Manager Leadership Summit – June 23 – 25, 2024 Anaheim, CA
- CSDA Annual Conference September 9 – 12, 2024 Indian Wells, CA.
- CAPC Education Area Meeting October 11 – 12, 2024 San Luis Obispo, CA

List of items pending:

- None

M. Trustee's Report

- Any suggestions for future agenda items.

**L(1) Closed Session:**

Conference with legal counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of section 54956.9 (2 case's)

**Return to Open Session:** Report out all actions and vote taken.

Meeting adjourned at \_\_\_\_\_. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, February 26, 2024, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Friday, February 23, 2024.**

*NCCD agendas and documents included in the agenda packet can be made available in alternative formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a NCCD meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the NCCD General Manager, in writing, at 2640 Glen Ridge Road, Escondido, CA 92027-4532, of your request. Any request for mailed copies of agendas or agenda packets is valid for the calendar year in which the request is filed and must be renewed following January 1 of each year. Individuals requesting a disability related modification or accommodation, including auxiliary aids or services, may contact the General Manager at 760\*745\*1781, three (3) calendar days in advance of the meeting, to make arrangements.*