BOARD OF TRUSTEES REGULAR MEETING NORTH COUNTY CEMETERY DISTRICT For Monday, September 27, 2021, at <u>5:30</u> P.M. Oak Hill Memorial Park Office 2640 Glen Ridge Road Escondido, CA. 92027-4532

Mission Statement

"It is the mission of the North County Cemetery District to provide respectful and cost-effective cemetery services that meet the cultural, economic, religious and social needs of the community".

Agenda Items May Be Addressed in A Sequence Different Then Listed. Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

Time_____

5) Collen Lukoff

A. Call meeting to order:B. Roll call:

3) Michael D. Ott4) Steven Lochridge

2) Sharon DisneyC. Opening of Meeting

1) U.S. Flag Salute & Pledge of Allegiance

2) Recognize visitors:

Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.

Per Governor Newsom Executive Order N-25-20, the order temporarily authorizes local agencies, including Special Districts, to hold public meetings more easily by way of teleconference/telephone. The meeting must be made accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the Board.

If you wish to call-in and address the Board, please call +1 (872) 240-3311 access code 607-794-069.

Review and revision of Agenda if required.

D. Minutes: Approve minutes of the Regular Board meeting of August 23, 2021, and the corrected minutes of July 26, 2021.	Page	1 - 2
E. Approve District Orders and Certificates		
F. Review correspondence as of August 24, 2021:	Page	3
G. Review Financial Report for the month of August 2021:	Page	4 - 19
H. Review District Investment Report for the month of August 2021:	Page	20 - 23

1) Tanis Brown

I. Continuing business:		
1. COVID-19 NCCD Restrictions	Page	24
J. New Business:		
1. Retirement Plan Eligibility Waiver	Page	25 - 26
K. Manager's Report:		
• GM's Activities:		
Water Sustainability Project/Irrigation		
Customer Satisfaction Survey		
Staff Increase/Interviews		
Catastrophic Leave Program		
Operations Issues:		
• N/A		
• Equipment Down for repair:		
• OH AC unit.		
• Personnel:		
• New Hires/Terminations/Retirements/Resignations: Laura Jones & K	elly Swa	ales
• Monthly Employee Safety Training for August 2021: None	-	
• Transitioning to Vector Solutions		

Calendar, Conference, and Meeting Travel Arrangements:

SDRMA Spring Education Day 03/03/2021-03/04/2021 (Virtual). Special District Legislative Days 5/18/2021 - 5/19/2021 Sacramento. Memorial Day event 5/31/2021. General Manager Leadership Summit 6/27/2021 - 6/29/2021 Olympic Valley. CSDA Annual Conference 8/30/2021 - 9/2/2021 Monterey. CAPC Education Area Meeting 10/8/2021 San Luis Obispo. Board Secretary/Clerk Conference 10/25/2021 - 10/27/2021.

List of items pending:

• None

a

Meeting adjourned at ______. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, October 25, 2021, at the Oak Hill Memorial Park office. Please submit additions or changes to this agenda to the District office not later than 4:00 p.m., Friday, October 22, 2021.

NCCD agendas and documents included in the agenda packet can be made available in alternative formats to persons with disabilities as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a NCCD meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the NCCD General Manager, in writing, at 2640 Glen Ridge Road, Escondido, CA 92027-4532, of your request. Any request for mailed copies of agendas or agenda packets is valid for the calendar year in which the request is filed and must be renewed following January 1 of each year. Individuals requesting a disability related modification or accommodation, including auxiliary aids or services, may contact the General Manager at 760*745*1781, three (3) calendar days in advance of the meeting, to make arrangements.