

BOARD OF TRUSTEES REGULAR MEETING
NORTH COUNTY CEMETERY DISTRICT
For Monday, September 28, 2026, at **5:30** P.M.
Oak Hill Memorial Park Office
2640 Glen Ridge Road
Escondido, CA. 92027-4532

Mission Statement

“It is the mission of the North County Cemetery District to provide respectful, dignified, and cost-effective cemetery services that meet the needs of families and the community”.

Agenda Items May Be Addressed in A Different Sequence Then Listed.

Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District Office at 2640 Glen Ridge Road, Escondido, during normal business hours.

AGENDA

- A. Call meeting to order: Time _____
- B. Roll call:
- | | | |
|---------------------|-------------------|-----------------|
| 1) Steven Lochridge | 3) Colleen Lukoff | 5) Mark Loscher |
| 2) Sharon Disney | 4) Brian Nowlin | |
- C. Opening of Meeting
- 1) U.S. Flag Salute & Pledge of Allegiance
 - 2) Recognize visitors:
- D. Review and revision of Agenda if required.
- Public input for non-agenda items. No action will be taken on non-agenda items. Speakers limited to three minutes each.
- If you wish to call in and address the Board, please call +1 (646) 749-3122 access code 153-312-301.
- E. Minutes: Approve the minutes of the Regular Board meeting of August 31, 2026. Page 3 - 5
- F. Ratification of electronically District Orders and Certificates
- G. Review correspondence for the month of August 2026 Page 6
- H. Review Financial Report for the month of August 2026 Page 7 - 26
- I. Review of District Investment Report for the month of August 2026 Page 27 - 31
- J. Continuing business:
- | | |
|--------------------------------------|---------|
| 1. Welcome Center & Donation Project | Page 32 |
| 2. Oak Hill Memorial Park Restrooms | Page 33 |
| 3. Oak Hill Water Well | Page 34 |
| 4. Oak Hill House Demo | Page 35 |

K. New Business:

- | | |
|---|---------|
| 1. Oak Hill Memorial Park Restroom Building Contractor Bids | Page 36 |
| 2. Oak Hill Memorial Park Gate Operator Purchase | Page 37 |
| 3. Nigro & Nigro Audit Presentation | Page 38 |

L. Manager's Report:

- GM's Activities:
 - Multiple projects.
- Operations Issues:
 - N/A
- Equipment Down for repair:
 - N/A
- Personnel:
 - New Hires/Terminations/Retirements/Resignations: 1
- Monthly Employee Safety Training for August 2026: Hazard Communications
- Other Miscellaneous/Unique situations at cemeteries: N/A

Calendar, Conference, and Meeting Travel Arrangements:

- ~~CAPC Annual Conference March 19 – 21, 2026 Embassy Suites Anaheim South~~
- ~~Memorial Day Event May 25, 2026, at Oak Hill and San Marcos.~~
- ~~CSDA GM Leadership Summit Conference June 28 – June 30 Newport Beach, CA~~
- ~~CSDA Annual Conference August 24 – August 27, 2026 Palm Desert, CA~~
- CAPC Education Area Meeting October 9 – 10, 2026 Burlingame, CA
- Day of the Dead event – November 2nd at Oak Hill and San Marcos
- WAC Event December 19, 2026 – at Oak Hill and San Marcos

List of items pending:

- None

M. Trustees Report

- Any suggestions for future agenda items.

M (1) Closed Session:

Conference with legal counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of section 54956.9 (2 cases)

Return to open session: Report out all actions and vote taken

The meeting adjourned at _____. The next Board of Trustees meeting is scheduled to be held at 5:30 p.m., Monday, October 26, 2026, at the Oak Hill Memorial Park office. **Please submit additions or changes to this agenda to the district office not later than 4:00 p.m., Friday, October 23, 2026.**

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